

**Published 14 February 2017**

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Please ask if you would like this agenda and/or any of the reports in an alternative format.

## **To the Members of the Borough Council**

You are summoned to attend an **ordinary meeting** of the **Eastbourne Borough Council to be held at the Town Hall, Eastbourne**, on **Wednesday, 22 February 2017** at **6.00 pm** to transact the following business.

---

# Agenda

**1. Minutes of the meeting held on 16 November 2016.**

**2. Declarations of members' interests.**

Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

**3. Mayor's announcements.**

**4. Notification of apologies for absence.**

**5. Public right of address.**

The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.

**6. Order of business.**

The Council may vary the order of business if, in the opinion of the Mayor, a matter should be given precedence by reason of special urgency.

**7. Sovereign by-election 24 November 2016: To welcome newly elected Councillor Paul Metcalfe.**

This election was called following the resignation of former Councillor Ray Blakebrough who resigned on 6 October 2016. The results of the election were as follows:

Name of candidate	Description	Number of votes recorded
<b>Roger Bury HOWARTH</b>	<b>Liberal Democrats</b>	<b>528</b>
<b>Paul Stewart METCALFE (elected)</b>	<b>The Conservative Party Candidate</b>	<b>1276</b>
<b>Louis THORBURN</b>	<b>Labour Party</b>	<b>152</b>

The number of rejected ballot papers was as follows:-

Reason for rejection	Number rejected
Want of official mark	0
Voting for more than one candidate	1
Writing or mark by which an elector could be identified	0
Unmarked or void for uncertainty	7
<b>Total rejected</b>	<b>8</b>

Councillor Metcalfe's term of office will expire on the 4th day after the ordinary day of election (i.e. the first Thursday in May) in the year 2019.

**8. Council budget and setting of the council tax for 2017/18.**  
(Pages 1 - 4)

Report of Councillor Mattock on behalf of the Cabinet.

*Please note that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 require named votes to be taken and recorded when setting the annual budget and council tax, this to include substantive motions and any amendments.*

- (a)** Council budget: Minute extracts. (Pages 5 - 12)

Extracts from the minutes of the Cabinet meeting held on 8 February 2017 and Scrutiny Committee held on 30 January 2017.

- (b)** Council housing rent setting and outline of the housing revenue account budget: Minute extracts. (Pages 13 - 18)

Extracts from the minutes of the Cabinet meeting held on 8 February 2017 and Scrutiny Committee held on 30 January 2017.

**9. Matters referred from Cabinet or other council bodies.**

The following matters are submitted to the Council for decision (council procedure rule 12 refers):-

- (a)** Treasury management and prudential indicators 2017/18. (Pages 19 - 20)

Report of Councillor Gill Mattock on behalf of the Cabinet.

- (b)** Tourist accommodation retention supplementary planning document. (Pages 21 - 24)

Report of Councillor Steve Wallis on behalf of the Cabinet.

- (c)** Local development scheme 2017-2020. (Pages 25 - 26)

Report of Councillor Steve Wallis on behalf of the Cabinet.

- (d)** Change management - human resources policy. (Pages 27 - 28)

Report of Councillor Troy Tester on behalf of the Cabinet.

**10. Motions.**

The following motions have been submitted by members under council procedure rule 13:-

- (a)** Adoption of the International Holocaust Remembrance Alliance definition of anti-Semitism.

Motion submitted by Councillor Tutt:-

*The Council welcomes the Government's announcement that it has signed up to the internationally recognised International Holocaust Remembrance Alliance (IHRA) guidelines on anti-Semitism. The Council recognises the importance of understanding and supporting all endeavours to shape and advance Holocaust education and remembrance, to understand how anti-Semitism manifests itself and pledging support to combat those behaviours. To this aim the Council will adopt and apply the IRHA's definition of anti-Semitism as follows:*

*"Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."*

**(b)** Downland farms.

Motion submitted by Councillor Taylor:-

*"The Conservative group call upon Eastbourne Borough Council to hold a referendum on the proposed sale of the Downland Farms, and let local people decide."*

**11. Discussion on minutes of council bodies.**

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Head of Local Democracy no later than 10.00 am on Wednesday 22 February 2017. A list of such items (if any) will be circulated prior to the start of the meeting.

*The following are appended to this agenda:-*

- (a)** Minutes of meeting of Planning Committee held on 15 November 2016. (Pages 29 - 32)
- (b)** Minutes of meeting of Conservation Area Advisory Group held on 22 November 2016. (Pages 33 - 36)
- (c)** Minutes of meeting of Audit and Governance Committee held on 30 November 2016. (Pages 37 - 40)
- (d)** Minutes of meeting of Scrutiny Committee held on 5 December 2016. (Pages 41 - 44)
- (e)** Minutes of meeting of Planning Committee held on 13 December 2016. (Pages 45 - 48)
- (f)** Minutes of meeting of Cabinet held on 13 December 2016. (Pages 49 - 68)

- (g) Minutes of meeting of General Licensing Committee held on 9 January 2017. (Pages 69 - 72)
- (h) Minutes of meeting of Conservation Area Advisory Group held on 10 January 2017. (Pages 73 - 76)
- (i) Minutes of meeting of Planning Committee held on 17 January 2017. (Pages 77 - 84)
- (j) Minutes of meeting of Scrutiny Committee held on 30 January 2017. (Pages 85 - 90)
- (k) Minutes of meeting of Cabinet held on 8 February 2017. (Pages 91 - 110)

*(Note: The minutes of the meeting of the Conservation Area Advisory Group to be held on 21 February 2017 will be submitted to the next ordinary meeting of the Council on 17 May 2017.)*

## **12. Exclusion of the public.**

The remainder of the business of the council concerns the consideration of the confidential proceedings of council bodies. As such, discussion is likely to disclose exempt information within the categories specified either beneath the item or within the open summary of the relevant minutes. Furthermore, in relation to paragraph 10 of schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The public, therefore, should be excluded from the remainder of the meeting.

## **13. Discussion of confidential minutes of council bodies.**

(See note at item 11 above). A list of items raised by members (if any) will be circulated prior to the start of the meeting.

*The following are appended to this agenda:-*

- (a) Confidential minutes of meeting of Cabinet held on 13 December 2016. (Pages 111 - 112)



**Robert Cottrill**  
**Chief Executive**

## **Guidance notes:**

**Public right of address** - A request by a member of the public to speak on a matter which is listed on the agenda must be **received** by no later than 12 noon on Monday, 20 February 2017. The request should be made to Local Democracy at the address listed below. The request may be made by phone, fax, letter or electronic mail. For further details on the rules about speaking at meetings please contact Local Democracy.

**Items for discussion** - Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify the Head of Local Democracy by 10am on Wednesday, 22 February 2017.

**Disclosure of interests** - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Further information** – Councillor contact details, committee membership lists and other related information are also available from Local Democracy.

**Local Democracy** – 1 Grove Road, Eastbourne, BN21 4TW  
Tel (01323) 415003/415021. Text Relay: 18001 01323 410000  
Fax (01323) 410322. E Mail: [localdemocracy@eastbourne.gov.uk](mailto:localdemocracy@eastbourne.gov.uk)

For general Council enquiries telephone (01323) 410000  
E-mail [enquiries@eastbourne.gov.uk](mailto:enquiries@eastbourne.gov.uk)  
Website at [www.eastbourne.gov.uk](http://www.eastbourne.gov.uk)